

## **Corporate Governance Report for the year ended on 31<sup>st</sup> March, 2021**

### **1 Company Philosophy:**

We continue to believe that good Corporate Governance is essential to achieve long-term corporate goals and to enhance stockholders value. Company was a listed company on the Bombay Stock Exchange. The securities are not being traded at Stock Exchanges because of a legacy issue that exists from the time that the Company became a sick Company, was registered with the Hon'ble BIFR, and wherein because of the Company's sickness the Company was unable to pay the listing fees, and the Company's trading was suspended. The situation was on account of factors beyond the Company's control and the Company was working to resolve the matter with the BSE. BSE ordered the delisting of our Company on the 4th July, 2018. The Company challenged the order of BSE. The Securities Appellate Tribunal has ordered that BSE cannot delist the Company without giving a reasonable opportunity of being heard.

### **2 Board of Directors:**

<b>Category</b>	<b>No. of directors</b>
<b>Non-Executive Directors including the Chairman</b>	2
<b>Independent</b>	1
<b>Executive Director</b>	3
<b>Total</b>	6

The Chairman of the Board is not an Independent Director

Other Relevant details of Directors:

<b>Name of Director</b>	<b>Date of Appointment</b>	<b>Category</b>	<b>No. of Directorship(s) held in Indian public &amp; private Limited Companies (Including Enchante Jewellery)</b>	<b>Committee(s) position (including Enchante Jewellery)</b>	
				<b>Member</b>	<b>Chairman</b>
C.L. Mehra	30-04-2013	Non-Executive Director	4	SRC,AC,RC	RMC
Pawan Mehra	11-08-2016	Executive Director	4	SRC,RMC	-
Vinayak Mehra	10-10-2018	Executive Director	2	AC	-
Lata Rani Mehra	31-03-2015	Non-Executive Director	3	RC,AC	-
Kunal Sharma	11-08-2016	Independent Director	1	RMC	AC,RC.SRC
Vinay Mehra	10-10-2020	Executive Director	4	RC	-

SRC : Stakeholders' Relationship Committee earlier called Share Transfer and Investor Grievance committee

AC : Audit Committee    RC :Remuneration Committee    RMC: Risk Management Committee

### Board Meetings held during the year

Dates on which the Board Meetings were held	Total Strength of the Board	No. of Directors Present
4 <sup>th</sup> May 2020	5	5
24 <sup>th</sup> August 2020	5	5
12 <sup>th</sup> October 2020	6	6
25 <sup>th</sup> January 2021	6	6
3 <sup>rd</sup> February 2021	6	6

Name of Director	04/05/20	24/08/20	12/10/20	25/01/21	3/02/21	Attendance at the AGM on 25 <sup>th</sup> February'2021
C.L. Mehra	Present	Present	Present	Present	Present	Present
Pawan Mehra	Present	Present	Present	Present	Present	Present
Vinayak Mehra	Present	Present	Present	Present	Present	Present
Lata Rani Mehra	Present	Present	Present	Present	Present	Present
Kunal Sharma	Present	Present	Present	Present	Present	Absent
Vinay Mehra	NA	NA	Present	Present	Present	Present

### 3 COMMITTEES OF THE BOARD.

#### (a) Audit Committee (mandatory committee)

The Audit Committee was working under Chairmanship of Mr. Kunal Sharma. Mrs Lata Rani Mehra, Mr Vinayak Mehra and Shri C.L.Mehra were co-members. During the year, the sub-committee met on four occasions with full attendance of all the members.

The composition of the Audit Committee as at March 31, 2021 and details of the Members participation at the Meetings of the Committee are as under:

Name of Director	Category	Attendance at the Committee Meetings held on			
		24/04/20	13/08/20	10/11/20	25/01/21
C.L.Mehra	Non-Executive	Present	Present	Present	Present
Lata Rani Mehra	Non independent	Present	Present	Present	Present
Kunal Sharma	Independent	Present	Present	Present	Present
Vinayak Mehra	Executive	Present	Present	Present	Present

The Committee is governed by a Charter which is in line with the regulatory requirements mandated by the Companies Act, 2013 and Clause 49 of the Listing Agreement. Some of the important functions performed by the Committee are:

#### Financial Reporting and Related Processes

- Oversight of the Company's financial reporting process and financial information submitted to the Stock Exchanges, regulatory authorities or the public.
- Reviewing with the Management the quarterly unaudited financial statements and the Auditors' Limited Review Report thereon/audited annual financial statements and Auditors' Report thereon before submission to the Board for approval. This would, inter alia, include reviewing changes in the accounting policies and reasons for the same, major accounting estimates based on exercise of judgement by the Management, significant adjustments made in the financial statements and / or recommendation, if any, made by the Statutory Auditors in this regard.

- Review the Management Discussion & Analysis of financial and operational performance.
- Discuss with the Statutory Auditors its judgement about the quality and appropriateness of the Company's accounting principles with reference to the Generally Accepted Accounting Principles in India (IGAAP).
- Review the investments made by the Company.

All the Members on the Audit Committee have the requisite qualification for appointment on the Committee and possess sound knowledge of finance, accounting practices and internal controls.

During the year under review, the Audit Committee held a separate meeting with the Statutory Auditors and the Chief Internal Auditor to get their inputs on significant matters relating to their areas of audit.

#### **(b) Remuneration Committee**

In compliance with Section 178 of the Companies Act, 2013, the Board has renamed the existing "Compensation Committee" as the "Nomination and Remuneration Committee".

The terms of reference of the Committee inter alia, include the following:

- Succession planning of the Board of Directors and Senior Management Employees;
- Identifying and selection of candidates for appointment as Directors / Independent Directors based on certain laid down criteria;
- Identifying potential individuals for appointment as Key Managerial Personnel and to other Senior Management positions;
- Formulate and review from time to time the policy for selection and appointment of Directors, Key Managerial Personnel and senior management employees and their remuneration;
- Review the performance of the Board of Directors and Senior Management Employees based on certain criteria as approved by the Board.

The Remuneration Policy has been attached as annexure A.

The composition of the Nomination and Remuneration Committee as at March 31, 2021 and details of the Members participation at the Meeting of the Committee held on 20/07/2020, 26/11/2020 and 10/02/2021 are as under:

Name of Director	Category	Attendance at the Nomination and Remuneration Committee		
		20/07/2020	26/11/2020	10/02/2021
Lata Rani Mehra	Non-Executive Director	Present	Present	Present
Kunal Sharma	Independent	Present	Present	Present
C.L. Mehra	Non-Executive Director	Present	Present	Present
Vinay Mehra	Executive Director	NA	Present	Present

#### **Risk Management Committee - Mandatory Committee....**

Business Risk Evaluation and Management is an on-going process within the Organization. The Company has a robust risk management framework to identify, monitor and minimize risks as also identify business opportunities.

The objectives and scope of the Risk Management Committee broadly comprises:

- Oversight of risk management performed by the executive management;
- Reviewing the BRM policy and framework in line with local legal requirements and SEBI guidelines;
- Reviewing risks and evaluate treatment including initiating mitigation actions and ownership as per a pre-defined cycle;
- Defining framework for identification, assessment, monitoring, mitigation and reporting of risks.

The Risk Management policy has been attached as Annexure B

The composition of the Risk Management Committee as at March 31, 2021 and details of the Members participation at the Meetings of the Committee are as under:

<b>Name of the Member</b>	<b>Category</b>	<b>Attendance at the Risk Management Committee meeting held on 23/09/2020</b>
C.L. Mehra	Executive	Present
Pawan Mehra	Executive	Present
Kunal Sharma	Non-Executive and Independent	Present

#### **(d) Stakeholders' Relationship Committee (mandatory committee)**

In compliance with the provisions of Section 178 of the Companies Act, 2013 and the Listing Agreement, the Board has renamed the existing "Shareholders'/Investors' Grievance Committee" as the "Stakeholders' Relationship Committee".

The terms of reference of the Committee are:

- transfer/transmission of shares/debentures and such other securities as may be issued by the Company from time to time;
- issue of duplicate share certificates for shares/debentures and other securities reported lost, defaced or destroyed, as per the laid down procedure;
- issue new certificates against subdivision of shares, renewal, split or consolidation of share certificates / certificates relating to other securities;
- issue and allot right shares / bonus shares pursuant to a Rights Issue / Bonus Issue made by the Company, subject to such approvals as may be required;
- to grant Employee Stock Options pursuant to approved Employees' Stock Option Scheme(s), if any, and to allot shares pursuant to options exercised;
- to issue and allot debentures, bonds and other securities, subject to such approvals as may be required;
- to approve and monitor dematerialization of shares / debentures / other securities and all matters incidental or related thereto;
- to authorize the Company Secretary and Head Compliance / other Officers of the Share Department to attend to matters relating to non-receipt of annual reports, notices, non-receipt of declared dividend / interest, change of address for correspondence etc. and to monitor action taken;
- monitoring expeditious redressal of investors / stakeholders grievances;
- all other matters incidental or related to shares, debenture

The composition of the Stakeholders' Relationship Committee at March 31<sup>st</sup>, 2021 and details of the Members participation at the Meetings of the Committee are as under:

Name of the Member	Category	9/05/2020	12/08/2020	10/10/2020
Kunal Sharma (Chairman)	Non-Executive	Present	Present	Present
Pawan Mehra	Executive	Present	Present	Present
C.L. Mehra	Executive	Present	Present	Present

During the year, no complaints were received from shareholders. as on March 31<sup>st</sup>, 2021, no investor grievance has remained unattended/ pending for more than thirty days. The Company had no share transfers pending as on March 31<sup>st</sup>, 2021.

#### **Compliance Committee - Non Mandatory Committee**

#### **Capex Committee - Non Mandatory Committee**

#### **PERFORMANCE EVALUATION**

Pursuant to the provisions of the Companies Act, 2013 and Clause 49 of the Listing Agreement, the Board has carried out the annual performance evaluation of its own performance, the Directors individually as well as the evaluation of the working of its Audit, Nomination and Remuneration and Compliance Committees. A structured questionnaire was prepared after taking into consideration inputs received from the Directors, covering various aspects of the Board's functioning such as adequacy of the composition of the Board and its Committees, Board culture, execution and performance of specific duties, obligations and governance.

A separate exercise was carried out to evaluate the performance of individual Directors including the Chairman of the Board, who were evaluated on parameters such as level of engagement and contribution, independence of judgement safeguarding the interest of the Company and its minority shareholders etc. The performance evaluation of the Independent Directors was carried out by the entire Board. The performance evaluation of the Chairman and the Non Independent Directors was carried out by the Independent Directors. The Directors expressed their satisfaction with the evaluation process. The Board Evaluation Policy is in Annexure C

#### **TERMS OF APPOINTMENT & REMUNERATION - CEO & MD**

Mr Pawan Mehra, director of the Company was paid remuneration of Rs 10,00,000 during the financial year 2020-2021.

#### **4 DISCLOSURES:**

##### **(a) Materially Significant related party transactions**

There was no transaction of material nature with any of the related party, which is in conflict with the interest of the company.

##### **(b) Details of noncompliance by the company, penalties, strictures imposed on the company by the Stock Exchange or SEBI or any authority on any matter related to capital markets during last 3 years. The Company was unable to pay any listing fees since 2001-2002 on account of the Company becoming a sick industrial company and its registration with the Hon'ble BIFR. The situation was a result of factors beyond the Company's control. Upon approval of the DRS (Draft Rehabilitation Scheme) the Company**

will move for re-listing. Therefore, the listing clauses were also not complied. The Company is in the process of working with the BSE to resolve the matter.

There was no instance of levy of any penalties during the last three years.

### **Compliance with Accounting Standards**

In the preparation of the financial statements, the Company has followed the Accounting Standards notified pursuant to Companies (Accounting Standards) Rules, 2006 (as amended) and the relevant provision of the Companies Act, 1956 read with General Circular 8/2014 dated April 04, 2014, issued by the Ministry of Corporate Affairs. The significant accounting policies which are consistently applied have been set out in the Notes to the Financial Statements.

### **Internal Controls**

The Company has a formal system of internal control testing which examines both the design effectiveness and operational effectiveness to ensure reliability of financial and operational information and all statutory / regulatory compliances

### **CEO & MD / CFO Certification**

The director has issued certificate pursuant to the provisions of Clause 49 of the Listing Agreement certifying that the financial statements do not contain any untrue statement and these statements represent a true and fair view of the Company's affairs. The said certificate is annexed as Annexure D and forms part of the Annual Report.

### **CODE OF CONDUCT**

The Board of Directors has approved a Code of Business Conduct which is applicable to the Members of the Board and all employees. The Company believes in "Zero Tolerance" to bribery and corruption in any form and the Board has laid down the "Anti-Bribery & Corruption Directive" which forms an Appendix to the Code. The Code has been posted on the Company's website [www.enchantejewellery.co.in](http://www.enchantejewellery.co.in)

### **VIGIL MECHANISM / WHISTLE BLOWER POLICY**

In staying true to our values of Strength, Performance and Passion and in line with our vision of being one of the most respected companies in India, the Company is committed to the high standards of Corporate Governance and stakeholder responsibility.

E-Mail: [enchante@enchantejewellery.co.in](mailto:enchante@enchantejewellery.co.in)

### **PREVENTION OF INSIDER TRADING**

The Company has adopted a Code of Conduct for Prevention of Insider Trading with a view to regulate trading in securities by the Directors and designated employees of the Company. The Code requires pre-clearance for dealing in the Company's shares and prohibits the purchase or sale of Company shares by the Directors and the designated employees while in possession of unpublished price sensitive information in relation to the Company and during the period when the Trading Window is closed. The Company Secretary & Head Compliance is responsible for implementation of the Code.

All Board Directors and the designated employees have confirmed compliance with the Code.

## 5 MEANS OF COMMUNICATION:

i. Annual report sent to each shareholders registered address	YES
ii. Any Website where results or official news are displayed	<a href="http://www.enchantejewellery.co.in">www.enchantejewellery.co.in</a>

No presentation made to institutional investors or to the analysts. Management Discussion & Analysis are not a part of Annual Report.

## 6 GENERAL SHAREHOLDER INFORMATION

### Market Information

#### Listing on Stock Exchanges

The Company's shares were listed on the following Stock Exchanges and the Listing Fees has not been paid to the Exchange. Because of the Company's sickness the Company was unable to pay the listing fees, and the Company's trading was suspended. The BSE has now delisted the Company.

Name & Address of the Stock Exchanges	Stock Code/Scrp Code	ISIN Number for NSDL/CDSL (Dematerialised share)
BSE Limited PhirozeJeejeebhoy Towers, Dalal Street, Mumbai 400001	531148	ISIN INE772C01012

## SHARE TRANSFER SYSTEM / DIVIDEND AND OTHER RELATED MATTERS

### Share transfers

Share transfers in physical form are processed and the share certificates are generally returned to the transferees within a period of fifteen days from the date of receipt of transfer provided the transfer documents lodged with the Company are complete in all respects.

### Nomination facility for shareholding

As per the provisions of the Companies Act, 2013, facility for making nomination is available for Members in respect of shares held by them. Members holding shares in physical form may obtain nomination form, from the Share Department of the Company or download the same from the Company's website. Members holding shares in dematerialized form should contact their Depository Participants (DP) in this regard.

### Permanent Account Number (PAN)

Members who hold shares in physical form are advised that SEBI has made it mandatory that a copy of the PAN card of the transferee/s, members, surviving joint holders / legal heirs be furnished to the Company while obtaining the services of transfer, transposition, transmission and issue of duplicate share certificates.

### v. Dividend

#### a. Payment of dividend through National Electronic Clearing Service (NECS)

The Company provides the facility for remittance of dividend to the Members through NECS. To facilitate dividend payment through NECS, Members who hold shares in Demat mode should inform their Depository Participant and such of the Members holding shares in physical form should inform the Company of the core banking account number allotted to them by their bankers. In cases where the core banking account number is not intimated to the Company / Depository Participant, the Company will issue dividend warrants to the Members.

## b. Unclaimed Dividends

The Company is required to transfer dividends which have remained unpaid / unclaimed for a period of seven years to the Investor Education & Protection Fund established by the Government. There is no dividend which is unpaid by the Company.

## VI. PENDING INVESTORS' GRIEVANCES

Any Member / Investor, whose grievance has not been resolved satisfactorily, may kindly write to the Company Secretary and Head Compliance at the Registered Office with a copy of the earlier correspondence.

S. No.	Nature of Queries/Compliant	Pending as on April 1, 2020	Received during the year	Redressed during the year	Pending as on March 31, 2021
1	Transfer/Transmission of Duplicate Share Certificate	-	-	-	-
2	Non-receipt of Dividend	-	-	-	-
3	Dematerialisation/Rematerialisation of Shares	-	-	-	-
4	Complaints received from:	-	-	-	-
	SEBI				
	Stock Exchanges/NSDL/CDSL				
	ROC/MCA/Others				
	Advocates				
	Consumer Forum/Court Case				
5	Others				
	Grand Total	-	-	-	-

## Dematerialisation of Shares and Liquidity

The break-up of equity shares held in Physical and Dematerialised form as on March 31<sup>st</sup>,2020, is given below:

Particulars	No. of Shares	Percentage
Physical Segment	6546169	91.26%
Demat Segment		
NSDL	444494	06.19%
CDSL	182637	02.52%
Total	7173300	100%



**Distribution of Shareholding as on March 31<sup>st</sup>,2021**

Category	Number of Shareholders	(%) Percentage of Shareholders	Number of Shares	(%) Percentage of Shareholding
1-500	7750	90.97	1253799	17.4717
501-1000	486	5.70	406308	5.6642
1001-2000	172	2.02	259900	3.6232
2001-3000	39	0.46	99600	1.3885
3001-4000	19	0.23	69200	0.9647
4001-5000	10	0.12	41000	0.6287
5001-10000	19	0.22	116800	1.6283
10001 and above	24	0.28	4923093	68.6308
<b>TOTAL</b>	<b>8519</b>	<b>100</b>	<b>7173300</b>	<b>100</b>

**Shareholding Pattern as on March 31<sup>st</sup>, 2020**

Particulars	No. of shares held	%
<b>Promoters</b>		
<b>1.Individuals including Directors</b>	9,74,396	13.58
<b>2.Bodies Corporate</b>	30,55,400	42.60
<b>Bank, Financial Institutions, Insurance Companies &amp; Mutual Funds</b>	-	-
<b>Bank</b>	-	-
<b>Financial Institutions</b>	-	-
<b>Insurance Companies</b>	-	-
<b>Mutual Funds/UTI</b>	-	-
<b>Central &amp; State Governments</b>	-	-
<b>Foreign Institutional Investors</b>	-	-
<b>NRIs/Foreign Nationals</b>	6,12,000	8.54
<b>Public and Others</b>	25,31,504	35.29
<b>Total</b>	<b>71,73,300</b>	<b>100.00</b>

**General Body Meetings**

Particulars of last three Annual general meetings

AGM	Year ended 31 <sup>st</sup> March,	Venue	Date	Time	Special Resolutions Passed
32 <sup>nd</sup>	2018	at Registered office	29.09.2018	09:30 am	No Special Resolution passed
33 <sup>rd</sup>	2019	at Registered office	30.09.2019	09:30 am	No Special Resolution passed
34 <sup>th</sup>	2020	at Registered office through VC	25.02.2021	11:00 am	No Special Resolution passed

**Extraordinary General Meeting (EGM)**

The Company did not hold an Extraordinary General Meeting.

During the year under review, no resolution has been passed through the exercise of postal ballot.

**FINANCIAL CALENDAR 2021:**

<b>AGM – Date, time and venue</b>	29 <sup>th</sup> September 2021, 9:30 AM at the Registered Office of the Company
<b>Financial Year</b>	1 <sup>st</sup> April ,2020 to 31 <sup>st</sup> March 2021
<b>Book Closure Date</b>	23 <sup>rd</sup> September 2021 to 29 <sup>th</sup> September 2021
<b>Dividend Payment Date</b>	Dividend not recommended
<b>Listing of Eq. shares on stock exchanges</b>	The Stock Exchange , Mumbai
<b>Stock Code</b>	531148
<b>Market Price Data and other related informations</b>	Market Price Data is not available , as the shares are not being traded in the Stock Exchange
<b>Registrar &amp; Transfer Agents</b>	M/s Link Intime India Pvt Ltd. Noble Heights ,1St floor, Plot No-NH-2, LSC, C-1, Block, Near, Savitri, Market, Janakpuri, New Delhi-110058
<b>Share Transfer System</b>	Share transfers, which are received in physical form are processed by the Registrar of Share Transfer Agent and approved by the Share Transfer Committee, which normally meets once in a month or more depending on the volume of transfer . The Company has also offered the facility of transfer cum demat as per SEBI guidelines.
<b>Dematerialization of Shares</b>	The equity shares are held in dematerialization form by National Securities Depository Limited and Central Depository Services (India) Limited under ISIN INE772C01012.
<b>GDRs /ADRs /Warrants</b>	As on date the Company has not issued or any convertible instruments
<b>Plant Location.</b>	Plot No.3&4, Phase-IV, Udyog Vihar, Guagaon (Haryana)
<b>Board Meeting for consideration of Accounts for the financial year ended March 31, 2019 and recommendation of dividend</b>	3 <sup>rd</sup> September 2021, No Dividend has been recommended.
<b>Address for Correspondence</b>	Plot No.3&4, Phase-IV, Udyog Vihar, Guagaon (Haryana)

**For and on behalf of the Board**

**Sd/-  
C.L. Mehra  
Director**

**Place: Gurgaon  
Date: 3rd September 2021**